



## Request For Alteration To Unit

TENANT INFORMATION		
TENANT'S NAME	BEST CONTACT #	ALT. #
ADDRESS		

I would like to: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Tenant Signature

\_\_\_\_\_  
Date of Request

Once a request is approved, the tenant must inform the PHA office when the alteration has been made so it can be inspected.

### *For Office Use Only*

DATE: \_\_\_\_\_

REQUEST HAS BEEN APPROVED: ☐

REQUEST HAS BEEN DENIED: ☐

By \_\_\_\_\_  
Maintenance Supervisor

INSPECTED AND APPROVED: ☐

INSPECTED AND DENIED: ☐ (See Comments)

COMMENTS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_